

# Important Product Recall Notice

Dear Valued Customer,

We are writing to inform you about a recall of our product, **[Product Name]**, with the following details:

- **Product Code:** [Product Code]
- **Purchase Date:** [Purchase Date]
- **Retailer:** [Retailer Name]

This recall is being initiated due to [brief reason for recall]. Your safety and satisfaction are our top priorities, and we recommend that you stop using the product immediately.

Please return the product to your place of purchase for a full refund or exchange. If you have any questions, feel free to contact our customer service at [Customer Service Phone Number] or [Customer Service Email].

We apologize for any inconvenience this may cause and appreciate your understanding in this matter.

Sincerely,  
[Your Company Name]  
[Your Company Address]