

Product Return Policy

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to inquire about the return policy for items purchased in-store at [Store Name]. I would like to confirm the following details regarding returns:

- The time frame during which I can return items
- The condition items must be in for a successful return
- Any necessary documentation required for processing a return
- Details concerning non-refundable items

Thank you for your assistance in clarifying your return policy. I appreciate your prompt response.

Sincerely,

[Your Name]