

# Last Minute Service Request

Dear [Service Provider's Name],

I hope this message finds you well. I am reaching out to request your assistance with a service that is needed at the last moment.

Details of the service required:

- Type of service: [Specify Service]
- Date of service: [Specify Date]
- Time of service: [Specify Time]
- Location: [Specify Location]

Unfortunately, this request comes with short notice, and I would greatly appreciate your help if you are available. Please let me know at your earliest convenience if you can assist.

Thank you for considering my request. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Contact Information]