

Notice of Utility Rate Change

Dear Valued Customer,

We are writing to inform you of an upcoming change to our utility rates, which will take effect on **[Effective Date]**. This decision has been made in response to various factors affecting our operational costs, including **[Background Factors, e.g., increased supply costs, maintenance expenses, etc.]**.

The new rate structure will be as follows:

- **[Service Type 1]:** [New Rate]
- **[Service Type 2]:** [New Rate]

We understand that any increase can be concerning, and we want to assure you that this adjustment is necessary for us to continue providing you with safe and reliable utility services. We are committed to transparency and have made significant efforts to keep costs as low as possible.

If you have any questions or need further information, please do not hesitate to contact our customer service team at **[Contact Information]** or visit our website at **[Website URL]**.

Thank you for your understanding and continued support.

Sincerely,

[Your Utility Company Name]