

# Allergy Information Update

Date: [Insert Date]

To: [Daycare Provider's Name]

From: [Your Name]

Subject: Update on Allergy Information for [Child's Name]

Dear [Daycare Provider's Name],

I hope this message finds you well. I am writing to inform you about an update to the allergy information for my child, [Child's Name], who is enrolled in your daycare program.

## **Allergy Information:**

- **Allergen:** [Insert Allergen]
- **Reaction:** [Insert Reaction]
- **Emergency Action Plan:** [Insert Action Plan]

Please update your records accordingly and ensure that all staff members responsible for [Child's Name] are informed of this change.

If you have any questions or require further information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address]. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]