

Allergy Information Update

Dear [Catering Service Name],

We hope this message finds you well. We are writing to provide you with an important update regarding allergy information for our upcoming event on [Event Date].

Please be advised that we have made the following changes to our attendees' allergy information:

- [Name 1] - Allergic to nuts
- [Name 2] - Gluten intolerance
- [Name 3] - Lactose intolerant

We kindly ask that you ensure all food items prepared for the event are free from these allergens and that proper precautions are taken to avoid cross-contamination.

Thank you for your attention to this matter, and please feel free to contact us if you have any questions or require further information.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]