

Request for Child Care Safety Policies and Protocols

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Child Care Facility's Name]

[Facility's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request information regarding the safety policies and protocols in place at [Child Care Facility's Name]. As a parent, I am keen to ensure that my child is in a safe and secure environment while under your care.

Specifically, I would like to know about:

- Emergency procedures
- Staff training and certification in child safety
- Health and hygiene practices
- Child supervision ratios
- Policies regarding illness and injury