

# **Inquiry for Child Care Services Availability**

Dear [Provider's Name],

I hope this message finds you well. My name is [Your Name], and I am currently seeking child care services for my child, [Child's Name], who is [Child's Age] years old.

I would like to inquire about the availability of your child care services for the following dates: [Insert Dates]. Additionally, I would appreciate any information regarding your enrollment process, fees, staff qualifications, and daily activities.

Please let me know at your earliest convenience if you have openings available and any other relevant information.

Thank you for your time, and I look forward to hearing from you soon.

Sincerely,  
[Your Name]  
[Your Phone Number]  
[Your Email Address]