

# Internship Application for Hospitality Training

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Current Date]

[Hotel Manager's Name]

[Hotel Name]

[Hotel Address]

[City, State, Zip Code]

Dear [Hotel Manager's Name],

I am writing to express my interest in the hospitality internship position at [Hotel Name], as advertised on [source of the job posting]. With my passion for the hotel industry and my educational background in hotel management, I am excited about the opportunity to gain hands-on experience in a reputable establishment.

As a student at [Your University/College], I have acquired knowledge in various aspects of hotel operations, including front office management, guest relations, and event planning. I am eager to apply my skills in a practical setting, and I believe that [Hotel Name] would provide an excellent learning environment.

I am particularly drawn to [Hotel Name] because of [specific reason related to the hotel, e.g., its commitment to sustainability, exceptional service standards, etc.]. I am confident that my enthusiasm, combined with my willingness to learn, will make a positive contribution to your team.

Enclosed is my resume for your review. I would be grateful for the opportunity to discuss how I can contribute to your esteemed hotel. Thank you for considering my application. I look forward to the possibility of working with you.

Sincerely,

[Your Name]