## **Guest Amenities Negative Experience Report**

Date: [Insert Date]

To: [Manager's Name]

From: [Your Name]

Subject: Report of Negative Experience with Guest Amenities

Dear [Manager's Name],

I am writing to formally report a negative experience I encountered regarding the amenities provided during my recent stay at [Hotel Name] from [Check-in Date] to [Check-out Date].

## **Details of Experience**

• Amenity Affected: [Insert Amenity]

• **Description of Issue:** [Describe the issue in detail]

• Impact on Stay: [Explain how this affected your stay]

## **Expected Resolution**

I believe that addressing this issue promptly will enhance the experience of future guests. I kindly request [specific resolution, if any].

## **Conclusion**

Thank you for taking the time to address this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]