

Adventure Package Cancellation Policy

Dear [Customer's Name],

Thank you for choosing [Company Name] for your adventure experience. We understand that plans can change, and we want to ensure that our cancellation policy is clear and accessible to you.

Cancellation Policy

- All cancellations must be made in writing and sent to [Company Email Address].
- Cancellations made at least [X days] prior to the scheduled adventure will receive a full refund.
- Cancellations made between [X days] and [Y days] prior will incur a [percentage]% cancellation fee.
- Cancellations made less than [Y days] before the adventure are non-refundable.
- If you reschedule your adventure, you may do so at no additional cost if done at least [X days] in advance.

We value your adventure experience and appreciate your understanding of our policies. If you have any questions regarding your booking or our cancellation policy, please feel free to reach out to us.

Best regards,
[Your Name]
[Your Position]
[Company Name]
[Company Phone Number]
[Company Website URL]