

In-Room Dining Request

Date: _____

To: In-Room Dining Department

Dear Sir/Madam,

I hope this message finds you well. I am writing to request a special in-room dining experience during my stay at your esteemed hotel.

Details of my request are as follows:

- **Guest Name:** _____
- **Room Number:** _____
- **Date and Time of Service:** _____
- **Preferred Menu Items:** _____
- **Allergies/Dietary Restrictions:** _____
- **Special Requests:** _____

Thank you for your attention to this matter. I am looking forward to a delightful dining experience.

Warm regards,

Signature

Contact Number: _____