

# **In-Room Dining Cancellation Notice**

Date: [Insert Date]

Dear [Guest's Name],

We have received your request to cancel your in-room dining order scheduled for [Insert Time] on [Insert Date].

Your cancellation has been processed successfully, and you will not be charged for this order.

If you have any further requests or need assistance, please do not hesitate to contact our staff.

Thank you for your understanding.

Best regards,

The Hotel Management