

# Utility Service Access Violation Report

Date: [Insert Date]

To: [Utility Company Name]

Address: [Utility Company Address]

City, State, ZIP: [City, State, ZIP]

From: [Your Name]

Address: [Your Address]

City, State, ZIP: [Your City, State, ZIP]

Email: [Your Email]

Phone: [Your Phone Number]

## **Subject: Utility Service Access Violation Report**

Dear [Utility Company Name] Team,

I am writing to report an access violation concerning utility services in my area, specifically related to [describe the specific utility, e.g., water, electricity, gas]. The details of the incident are as follows:

### **Incident Details:**

- **Location of Violation:** [Insert Specific Location]
- **Date of Incident:** [Insert Date]
- **Description of Violation:** [Provide a brief description of the violation]
- **Severity:** [Low/Moderate/High]

I request your immediate attention to this matter, as it may pose safety risks and affect service delivery in the community. Please let me know how you plan to address this issue.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]