

# Notification of Unauthorized Utility Connection

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Notification of Unauthorized Utility Connection

We are writing to inform you that our investigation has revealed an unauthorized connection to our utility service at the address of [Insert Address]. This action is a violation of our service agreement and local regulations.

We request that you cease this unauthorized connection immediately. Please respond to this notice within [Insert Time Frame] to confirm your compliance and to discuss further steps.

Failure to address this matter may result in termination of service and further legal action.

Thank you for your prompt attention to this serious issue.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]