

Cooperative Agreement

Date: [Insert Date]

From: [Your Organization Name]

To: [Partner Organization Name]

Dear [Partner's Contact Name],

We are pleased to present this cooperative agreement between [Your Organization Name] and [Partner Organization Name] to support our mutual initiatives in [describe the purpose of the partnership]. This agreement outlines our shared goals and the responsibilities of each party.

Purpose

The purpose of this agreement is to [briefly describe the purpose of the cooperation].

Roles and Responsibilities

1. [Your Organization Name]: [List responsibilities]
2. [Partner Organization Name]: [List responsibilities]

Duration

This agreement shall commence on [start date] and continue until [end date] unless terminated by either party with a written notice of [number of days] days.

Funding

[Detail any funding arrangements if applicable]

Signatures

In witness whereof, the parties have executed this cooperative agreement as of the date first written above.

Sincerely,

[Your Name]
[Your Title]

[Your Organization Name]
[Your Contact Information]

[Partner's Contact Name]
[Partner's Title]
[Partner Organization Name]
[Partner's Contact Information]