

# Notice of Utility Code Violation

Date: [Insert Date]

To: [Property Owner's Name]

Address: [Property Owner's Address]

Subject: Notice of Utility Code Violation

Dear [Property Owner's Name],

This letter serves as a formal notice regarding a violation of utility codes observed at the property located at [Property Address]. Our inspection on [Inspection Date] revealed the following violations:

- [Description of Violation 1]
- [Description of Violation 2]
- [Description of Violation 3]

You are required to correct these violations by [Deadline for Compliance]. Failure to address these issues may result in further action, including potential fines or legal proceedings.

Please contact our office at [Contact Information] to discuss this matter further or to schedule a follow-up inspection.

Thank you for your immediate attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]