

Reservation Confirmation for Graduation Party

Dear [Recipient's Name],

We are excited to confirm your reservation for the graduation party scheduled on [Date] at [Venue Name].

Event Details:

- **Date:** [Date]
- **Time:** [Start Time] to [End Time]
- **Number of Guests:** [Guest Count]
- **Menu:** [Menu Details]
- **Seating Arrangement:** [Seating Details]

Please let us know if you have any special requests or requirements prior to the event.

Thank you for choosing us to celebrate this special occasion. We look forward to making it a memorable event!

Best Regards,

[Your Name]

[Your Position]

[Company/Organization Name]

[Contact Information]