

# Group Booking Confirmation

Date: [Date]

To: [Team Name] Sports Team

Dear [Coach's Name],

We are pleased to confirm your group booking for [Event/Facility Name]. Below are the details of your reservation:

## Booking Details

- **Date of Event:** [Event Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Venue Address]
- **Number of Participants:** [Number]
- **Total Cost:** [Cost Amount]

Please arrive at least 15 minutes prior to your scheduled time. Should you have any questions or require further assistance, feel free to contact us at [Contact Information].

Thank you for choosing [Your Organization Name]. We look forward to hosting your team!

Best Regards,

[Your Name]

[Your Position]

[Your Organization Name]

[Contact Number]