

# You're Invited!

Dear [Recipient's Name],

We are pleased to invite you to our upcoming Cultural Awareness Workshop, designed to enhance understanding and appreciation of diverse cultures within our organization.

## Workshop Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Venue]
- **Facilitator:** [Insert Facilitator's Name]

This workshop aims to foster inclusivity and promote cultural competence among our employees. It will include interactive discussions, group activities, and guest speakers.

Please RSVP by [Insert RSVP Date] to confirm your attendance.

We look forward to your participation!

Best Regards,

[Your Name]

[Your Position]

[Company Name]