

Application for [Position Name]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Date]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Position Name] at [Company Name] as advertised on [Where You Found the Job Posting]. With a background in hospitality and a passion for serving others, I am confident in my ability to contribute positively to your team.

In my previous role at [Your Previous Company Name], I successfully [mention a relevant achievement or responsibility]. This experience has equipped me with strong communication and customer service skills, which I believe are essential for this position.

I am particularly drawn to [Company Name] because [mention something specific about the company or its values]. I share a commitment to [mention relevant values or goals] and would love to bring my expertise to your esteemed establishment.

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences align with the needs of your team. Please feel free to contact me at [Your Phone Number] or [Your Email] to arrange a convenient time for an interview.

Sincerely,

[Your Name]