

Welcome to [Property Name]!

Dear [Guest Name],

We are excited to welcome you to our property! Below you will find important check-in information to ensure a smooth arrival:

Check-In Details

- **Check-In Date:** [Check-In Date]
- **Check-In Time:** [Check-In Time]
- **Check-Out Date:** [Check-Out Date]
- **Check-Out Time:** [Check-Out Time]

Access Instructions

Your entry code is: **[Entry Code]**

Please use this code at the main entrance to gain access. If you have any troubles, do not hesitate to contact us at [Contact Number].

Parking Information

Parking is available at our premises. Please park in the designated area marked in red on the site map included in your welcome email.

Contact Us

For any questions or special requests, feel free to reach out via email at [Email Address] or call us at [Contact Number].

We look forward to your stay!

Warm regards,
[Your Name]
[Property Name] Team