

Escrow Account Closure Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Escrow Company Name]

[Escrow Company Address]

[City, State, Zip Code]

Dear [Escrow Officer's Name],

I hope this message finds you well. I am writing to formally request the closure of my escrow account with the following details:

Account Number: [Insert Account Number]

Property Address: [Insert Property Address]

As per our agreement and following the completion of all necessary transactions, I would like to initiate the process for the closure of this escrow account. Please confirm the final balance and any outstanding obligations I may have. I would appreciate it if you could transfer any remaining funds to my bank account listed below:

[Bank Name]

[Account Number]

[Routing Number]

Thank you for your assistance in this matter. Please feel free to contact me if you require any further information.

Sincerely,

[Your Name]