

Escrow Account Closure Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Escrow Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Escrow Company Name],

I am writing to formally request the closure of my escrow account, numbered [Insert Account Number], due to non-usage. I have not utilized the services associated with this account for an extended period and would like to proceed with its closure.

Please confirm the closure and advise me regarding the final balance and any necessary steps I need to take to complete this process.

Thank you for your attention to this matter.

Sincerely,

[Your Name]