

Escrow Account Closure Request

Date: [Insert Date]

[Escrow Agent's Name]

[Escrow Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Escrow Agent's Name],

We, the undersigned joint account holders, are writing to formally request the closure of our escrow account, number [Insert Account Number], established on [Insert Establishment Date].

As the joint account holders:

- [Account Holder 1 Name] - [Email Address] - [Phone Number]
- [Account Holder 2 Name] - [Email Address] - [Phone Number]

We have mutually agreed to close this account, as all terms of the escrow agreement have been fulfilled. Please instruct us on the necessary steps to complete the closure process and any final disbursements that need to occur.

We appreciate your assistance in this matter and look forward to your prompt response.

Thank you.

Sincerely,

[Account Holder 1 Name]

[Account Holder 2 Name]