

# Escrow Account Closure Request

To Whom It May Concern,

We, the undersigned, hereby request the closure of the escrow account established under the reference number **[Escrow Account Number]**. This request is made in accordance with the mutual agreement between the buyer and seller regarding the transaction for the property located at **[Property Address]**.

Details of the Transaction:

- **Buyer Name:** [Buyer's Full Name]
- **Seller Name:** [Seller's Full Name]
- **Date of Agreement:** [Date]
- **Transaction Amount:** [Amount]

All parties involved have agreed that the transaction has been completed as per the terms outlined in the purchase agreement. We request that any remaining funds in the escrow account be disbursed according to the agreement.

If any additional information or documentation is required to facilitate this process, please do not hesitate to contact us at **[Your Contact Information]**.

Thank you for your prompt attention to this matter.

Sincerely,

**[Your Name]**  
[Your Title/Position]  
[Your Company Name]  
[Your Address]  
[Your Phone Number]  
[Your Email Address]