

Unclaimed Property Notification

Date: [Insert Date]

[Heir's Name]

[Heir's Address]

[City, State, Zip Code]

Dear [Heir's Name],

We are writing to inform you about unclaimed property that may belong to you or to your deceased relative, [Deceased's Name]. Our records indicate that there are assets that have not been claimed, and we want to ensure that you are aware of this matter.

The unclaimed property includes:

- Amount: [Insert Amount]
- Type of Property: [Insert Type (e.g., bank account, insurance policy)]
- Account Number: [Insert Account Number]

If you believe you are the rightful heir of this property, please contact us at [Insert Contact Information] or visit our website at [Insert Website URL] for further instructions on how to claim the property.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]