

Unclaimed Property Notification

[Date]

[Financial Institution Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Dear [Customer Name],

We are writing to inform you regarding an account associated with your name that has been identified as unclaimed property.

Account Number: [Account Number]

Last Transaction Date: [Last Transaction Date]

Balance: [Account Balance]

If you believe that this account is yours, please contact us at your earliest convenience to verify your identity and claim your property. You may reach us at [Contact Number] or [Email Address].

If we do not hear from you within [Time Frame], we may be required to report this unclaimed property to the state as per regulations.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Financial Institution Name]