

Letter of Demand for Debt Management Session

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally demand a debt management session regarding my outstanding balance with [Company Name]. Despite previous communications, my account remains unresolved, which has led to increased financial strain.

I request that we schedule a session to discuss potential solutions and payment options that would work for both parties. My preference for meeting would be on [insert preferred dates/times], but I am willing to accommodate your schedule to resolve this matter as soon as possible.

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]