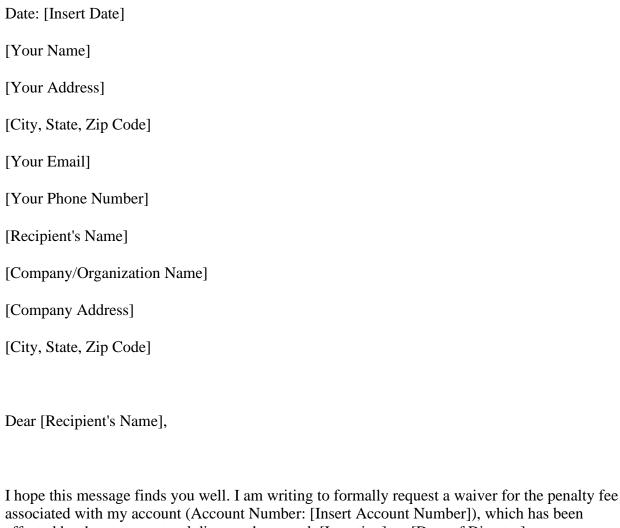
Penalty Fee Waiver Request



affected by the recent natural disaster that struck [Location] on [Date of Disaster].

Due to the unforeseen circumstances caused by the disaster, I have encountered significant challenges that have impacted my ability to fulfill my obligations in a timely manner. [Briefly explain your situation and the impact of the natural disaster, if necessary.]

I kindly ask for your understanding and request that the penalty fee be waived as a gesture of goodwill during this difficult time. I have always maintained a good standing with [Company/Organization Name] and appreciate your consideration of my request.

Thank you for your attention to this matter. I look forward to your favorable response.
Sincerely,
[Your Name]