

Loan Modification Approval

Date: [Insert Date]

[Borrower's Name]
[Borrower's Address]
[City, State, Zip Code]

Dear [Borrower's Name],

We are pleased to inform you that your request for a loan modification has been approved. This modification is part of our commitment to assist you in managing your financial obligations effectively.

Details of the Loan Modification are as follows:

- New Loan Amount: \$[Insert Amount]
- New Interest Rate: [Insert Rate]%
- Term of Loan: [Insert Duration] months
- New Monthly Payment: \$[Insert Payment Amount]

Please review the attached documents carefully. To accept this modification, please sign and return the included acceptance form by [Insert Deadline].

Should you have any questions or need further assistance, feel free to contact our office at [Insert Phone Number] or [Insert Email Address].

Thank you for your continued cooperation.

Sincerely,

[Your Name]
[Your Title]
[Company Name]
[Company Address]
[City, State, Zip Code]