

Retirement Fund Withdrawal Request for Debt Consolidation

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Retirement Fund Provider's Name]

[Provider's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a withdrawal from my retirement fund, account number [Insert Account Number], for the purpose of consolidating my current debts. After much consideration, I have determined that accessing these funds is a necessary step in managing and alleviating my financial obligations.

The amount I wish to withdraw is [Insert Amount], which will be utilized to pay off the following debts:

- [Debt 1: Creditor Name, Amount]
- [Debt 2: Creditor Name, Amount]
- [Debt 3: Creditor Name, Amount]

I understand the implications of withdrawing from my retirement fund and the potential tax ramifications. I confirm that I have considered all other options available to me and believe this is the best course of action.

Please let me know if there are any forms or additional information required to process my request. I appreciate your prompt attention to this matter and look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]