

Application for Currency Conversion Fee Waiver

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Bank/Financial Institution Name]

[Bank Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a waiver for the currency conversion fees associated with my upcoming personal travel expenses. I have been a loyal customer of [Bank/Financial Institution Name] for [number of years] and I appreciate the services provided by your institution.

I am planning to travel to [Destination] from [Start Date] to [End Date] for personal reasons and will incur expenses that involve currency conversion. Given my long-standing relationship with your bank, I kindly ask for your consideration of my request to waive these fees to alleviate some of the financial burden.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]