

# Forward Currency Contract Summary

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name/Your Company]

Subject: Summary of Forward Currency Contract

## Contract Overview

We are pleased to provide you with the summary of your Forward Currency Contract as follows:

### Contract Details

- **Contract Number:** [Contract Number]
- **Currency Pair:** [Currency Pair]
- **Notional Amount:** [Notional Amount]
- **Forward Rate:** [Forward Rate]
- **Settlement Date:** [Settlement Date]

### Purpose of the Contract

This contract has been entered into to hedge against currency fluctuations and to secure a fixed exchange rate for future transactions.

### Contact Information

If you have any questions or require further details, please do not hesitate to contact us at:

**Email:** [Your Email]

**Phone:** [Your Phone Number]

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]