

Mortgage Prepayment Authorization for Partial Payment

Date: [Insert Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Subject: Authorization for Partial Mortgage Prepayment

Dear [Lender's Name],

I am writing to formally request authorization for a partial prepayment on my mortgage account. My account number is [Your Account Number].

I wish to make a partial prepayment of [Amount] on [Date]. Please apply this payment towards my principal balance as per the terms of our mortgage agreement.

Thank you for your attention to this matter. I look forward to your confirmation of this request.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]