

Capital Gains Tax Report

Date: [Date]

To: [Investor's Name]

[Investor's Address]

Dear [Investor's Name],

We are pleased to provide you with your capital gains tax report for the tax year ending [Year]. Below are the details of your capital gains and losses for the investments held during the year.

Capital Gains Summary

Asset Description	Date Acquired	Date Sold	Sale Proceeds	Cost Basis	Capital Gain/Loss
[Asset 1 Description]	[Date Acquired]	[Date Sold]	[Sale Proceeds]	[Cost Basis]	[Gain/Loss Amount]
[Asset 2 Description]	[Date Acquired]	[Date Sold]	[Sale Proceeds]	[Cost Basis]	[Gain/Loss Amount]

Total Capital Gains/Losses

Your total capital gains for the year are: [Total Gains]

Your total capital losses for the year are: [Total Losses]

Your net capital gain/loss for the year is: [Net Gain/Loss]

Please keep this report for your records. If you have any questions or require further assistance, feel free to contact us.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]