

# Residential Energy Audit Scheduling

Dear [Homeowner's Name],

We are pleased to inform you that your request for a residential energy audit has been received. Our team is committed to helping you enhance your home's energy efficiency and reduce your energy costs.

Please find the scheduling details below:

- **Date:** [Proposed Date]
- **Time:** [Proposed Time]
- **Location:** [Home Address]

If the proposed date and time are not convenient for you, please let us know your availability, and we will do our best to accommodate it.

We look forward to assisting you in making your home more energy-efficient.

Best regards,

[Your Name]  
[Your Position]  
[Company Name]  
[Contact Information]