

Bank Holiday Closure Notice

Dear Employees,

We would like to inform you that the bank will be closed on the following dates in observance of the upcoming bank holidays:

- New Year's Day: January 1, 2024
- Independence Day: July 4, 2024
- Thanksgiving Day: November 28, 2024
- Christmas Day: December 25, 2024

Please plan your work schedule accordingly and ensure that all necessary tasks are completed prior to the closure.

Thank you for your attention.

Sincerely,
Your Management Team