

# Notice of Bank Holiday Closure

Dear Valued Customers,

We would like to inform you that our bank will be closed for the upcoming bank holiday on **[Date]**. Normal operations will resume on **[Date]**.

Please ensure that you plan your transactions accordingly. We apologize for any inconvenience this may cause and thank you for your understanding.

If you have any urgent matters that require immediate attention, please feel free to contact our customer service team at **[Contact Information]**.

Thank you for choosing our bank.

Sincerely,

**[Your Bank Name]**

**[Bank Address]**

**[Bank Phone Number]**