

Petition for Corporate Credit Limit Adjustment

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

We are writing to formally request an adjustment to our corporate credit limit with [Recipient Company Name]. We have been a valued partner for [duration] and believe that an increased credit limit will further enhance our business relationship.

Our company has experienced [provide details on growth, need for increased credit limit, or specific projects requiring increased credit]. Given these circumstances, we respectfully request an adjustment to our existing credit limit from [current limit] to [requested limit].

We appreciate your consideration of this request. Please feel free to reach out if you require any further information or documentation to support our petition.

Thank you for your attention to this matter. We look forward to your positive response.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]