

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Bank/Financial Institution Name]

[Department/Contact Person Name]

[Bank Address]

[City, State, Zip Code]

Dear [Bank/Contact Person Name],

I am writing to formally request an increase in our business credit limit associated with our account #[Your Account Number]. Over the past [duration], our business has experienced significant growth and we are looking to capitalize on new opportunities that require additional financial flexibility.

Since acquiring our current credit limit, [Your Company Name] has achieved [mention any significant accomplishments, revenue growth, or expansions]. As a result, we have maintained an excellent payment history and have been diligent in managing our credit responsibly.

We believe that an increased credit limit would not only support our current operations but also enable us to explore strategic initiatives such as [mention any specific initiatives, expansions, or purchases]. We are committed to maintaining our positive relationship with [Bank/Financial Institution Name] and believe that with this increase, we can drive mutual benefits.

Thank you for considering our request. We look forward to your positive response and are happy to provide any further information required to support our appeal.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]