

Asset Liquidation Request for Debt Repayment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Dear [Creditor's Name],

I am writing to formally request the liquidation of certain assets in order to repay my outstanding debt with your institution. Due to [briefly explain your financial situation], I am unable to meet the repayment obligations as originally agreed.

To resolve this matter, I propose liquidating the following assets:

- [Asset Description 1]
- [Asset Description 2]
- [Asset Description 3]

The estimated value of these assets is [insert estimated value]. I believe that liquidating these assets will enable me to repay a portion of my debt, and I request your cooperation in this process.

Please let me know if you would be willing to negotiate terms regarding this liquidation, or if there are any specific procedures I need to follow. I look forward to your prompt response.

Thank you for your understanding.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Contact Information]