

Cancellation of Money Market Account Services

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Dear [Bank Manager's Name],

I am writing to formally request the cancellation of my money market account services with your bank, effective immediately. My account number is [Insert Account Number].

Please confirm the cancellation of my account and ensure that no further transactions occur on it.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]