

Finalization of Real Estate Deal

Date: [Insert Date]

From: [Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

To: [Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am pleased to inform you that we have finalized the details of the real estate deal regarding the property located at [Property Address]. After thorough discussions and negotiations, both parties have agreed to the following terms:

- **Sale Price:** \$[Insert Amount]
- **Closing Date:** [Insert Date]
- **Additional Terms:** [Insert any additional terms or contingencies]

Please review the enclosed documents that outline the agreement. If all looks satisfactory, kindly sign and return a copy by [Deadline for Response].

Thank you for your cooperation throughout this process. I look forward to concluding this transaction successfully.

Sincerely,

[Your Name]
[Your Job Title]
[Your Company Name]