

Confirmation of Account Details

Dear [Client's Name],

We are writing to confirm the details of your account with us. Please find the account information below:

- Account Name: [Account Name]
- Account Number: [Account Number]
- Account Type: [Account Type]
- Balance: [Account Balance]
- Branch: [Branch Name]
- Contact Number: [Contact Number]

If you notice any discrepancies or if you have any questions, please contact us at [Customer Service Phone Number] or [Customer Service Email].

Thank you for choosing our services.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[Company Phone Number]