

Withdrawal Request from Joint Account

Date: _____

To,

[Bank Name]

[Branch Address]

[City, State, Zip Code]

Subject: Request for Withdrawal from Joint Account

Dear [Bank Manager's Name],

I, [Your Name], holding joint account number [Account Number] with [Co-Account Holder's Name], hereby request to withdraw from the above-mentioned joint account.

Due to [reason for withdrawal], I would like to formally request the closure of our joint account. Please let me know the necessary steps to proceed with this request.

Should you require any further information or documentation, please feel free to reach out to me at [Your Phone Number] or [Your Email Address].

Thank you for your assistance.

Sincerely,

[Your Signature]

[Your Name]

[Your Address]

[City, State, Zip Code]