

Division of Joint Account Assets

Date: [Insert Date]

Dear [Recipient's Name],

I hope this letter finds you well. As we have discussed, it is important for us to formally address the division of assets from our joint account, Account Number: [Insert Account Number].

After careful consideration, we have agreed to the following distribution of the funds:

- [Amount/Percentage] to [Your Name]
- [Amount/Percentage] to [Recipient's Name]

We have both acknowledged the contributions made to the account and agree that this division is fair. Please confirm your acceptance of this proposal by signing below.

Thank you for your cooperation.

Sincerely,

[Your Name]
[Your Address]
[Your Phone Number]

[Recipient's Name]
Acceptance Signature