

Your Name  
Your Address  
City, State, ZIP Code  
Email Address  
Phone Number  
Date

Bank Name  
Bank Address  
City, State, ZIP Code

Dear [Bank Manager's Name],

I am writing to formally request registration for digital banking services with [Bank Name]. My account details are as follows:

Account Holder Name: [Your Name]  
Account Number: [Your Account Number]

Thank you for considering my request. I look forward to your prompt response.

Sincerely,  
[Your Signature (if sending a hard copy)]  
[Your Printed Name]