

Activation Request for Online Banking Services

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To,

Customer Service Department

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Dear Customer Service,

I am writing to request the activation of my online banking services. My account details are as follows:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Type of Account: [Savings/Checking etc.]

Kindly assist in activating my online banking access at your earliest convenience, as it will greatly facilitate the management of my banking needs.

Thank you for your assistance.

Sincerely,

[Your Name]