

Fixed Deposit Renewal Request

Date: [Insert Date]

To,
The Branch Manager,
[Bank Name],
[Branch Address]

Dear Sir/Madam,

I am writing to formally request the renewal of my fixed deposit account with [Account Number] that is set to mature on [Maturity Date].

Upon reviewing the updated interest rates, I would like to proceed with the renewal of my deposit at the new interest terms of [Insert Updated Interest Rate] effective from the date of maturity.

Please find attached the necessary documents for your reference. I kindly request you to confirm the renewal process and any additional formalities that may be required on my part.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]
[Your Address]
[Your Contact Number]
[Your Email Address]